



FORM J - NCYC FINAL PAYMENT WORKSHEET

Return by September 14, 2007 to

NCYC • Youth & Young Adult Ministry and CYO Office • 7911 Detroit Ave.
Cleveland, OH 44102 • FAX: 216-961-6773 • Phone: 216-334-1261 ext. 16

Parish: _____ Location: _____

Group Leader: _____ Day Phone: _____

Arrival Date/Time/: _____ Departure Date/Time: _____

Acknowledgement and Proof of Virtus Training for Adults/YA's

I acknowledge that all adults and young adults over 18 have been trained in the Diocesan *Virtus Training Program*, proof is attached with this form and completed background checks are on file at the parish.

Signed: _____ Date: _____

T-SHIRT ORDERS

Each person is given a T-shirt (representing the Diocese of Cleveland)

Indicate the number of each type of T-shirt preference (*additional cost for 2X/3X sizes*):

___ Small ___ Medium ___ Large ___ XL ___ XXL ___ XXXL
(Extra \$1 per shirt) (Extra \$2 per shirt)

Final Payment Worksheet

___ Youth and Adult Registrations (Full Package)	X \$430 =	<input type="text"/>
___ Youth and Adult Registrations (without transportation)	X \$395 =	<input type="text"/>
___ Youth and Adult Registrations (without hotel & transportation)	X \$345 =	<input type="text"/>
___ Wednesday Arrivals – Extra Night Hotel Cost	X \$65 =	<input type="text"/>
___ Extra size T-shirts (\$1 for XXL/\$2 for XXXL)	X \$1/\$2 =	<input type="text"/>
___ Change Fee (Per Change from June 29-Oct. 20)	X\$10 =	<input type="text"/>
	Subtotal =	<input type="text"/>
Scholarship Money Awarded.....	-	<input type="text"/>
Deposits Already Paid	March.....	<input type="text"/>
	June.....	<input type="text"/>
	Total =	<input type="text"/>



DIOCESAN FEES REGARDING CANCELLATIONS, REFUNDS AND CHANGES

- Each change (substitution, addition or deletion) between June 29 and September 14 will be charged a \$10 processing fee.
- Additions/Substitutions *between September 14 - October 20* will be charged a \$10 fee
- Cancellations (without substitutions) *between September 14 - October 20* will be refunded minus a \$75 cancellation fee.
- Additions/Substitutions *after Oct. 20* will be charged a \$25 fee
- Cancellations *after Oct. 20* will be refunded minus a \$150 cancellation fee.
- Any name changes made *after October 20* must be done upon arrival in Columbus directly with NFCYM at the NCYC Registration Area in accordance with any NFCYM fees & policies *in addition to the \$25 Diocesan fee* listed above