

# CATHOLIC CHARITIES CAMPING PROGRAMS 2011 SUMMER EMPLOYMENT OPPORTUNITIES For Camp Happiness & Augustine Rainbow Camp

## GENERAL PREREQUISITES

**APPLICANTS-** Candidates are subject to a personal interview, reference check and a BCII (Bureau of Criminal Identification & Investigations) & FBI (Federal Bureau of Investigation) fingerprint check. Applicants should have some experience in a camp as a leader or camper, or have other experience working in youth group or leadership positions. **Applicants must be available to work the entire season.**

- **Candidates for Camp Happiness** camp positions should be at least 18 years of age and/or have graduated from high school.
- **Candidates for Augustine Rainbow Camp** positions should be at least 18 years of age for Group Leader position. Junior counselors must be at least 17 years of age.

### 2011 CAMP SEASON DATES:

**Camp Happiness:** Staff Training is Monday, June 13 to Friday, June 17; Camp is Monday, June 20 to Friday, August 5.

**Augustine Rainbow Camp:** Staff Training dates will be available soon; Camp is from Monday, June 27 to Friday, July 29.

Diocesan camp staff are required to attend weekly staff meetings at the times arranged at each site. **All camp staff is also required to attend any open houses scheduled at their site.**

**SALARIES** - Catholic Charities Camping Programs operate with a fair and consistent salary administration program. The programs take into consideration: experience, education, current certifications and job responsibilities.

## POSITIONS AVAILABLE

**Day Camp Counselors:** Responsibilities include the direct leadership and supervision of girls and boys in an assigned age group, planning and implementing group activities, and teaching activities in areas of skill and interest. Counselors must be able to lead camp activities such as sports, crafts, nature hikes, singing, prayer services and be committed to a nature and the protection of the environment. Camp Happiness Counselors must also be able to assist campers with basic daily living activities. All Happiness and Augustine Rainbow sites have 'Camp Counselor' positions. Candidates must be caring, patient, energetic, sensitive, and flexible as well as an excellent role model

**Site Director:** The ideal candidate will hold a Bachelors degree in education, recreation, social work or related field. Must have 2 to 3 years previous camp experience demonstrating increasing responsibilities including supervision of others and if applying for Camp Happiness, experience in working with persons with cognitive disabilities. Responsibilities include the following: assisting in initial planning for day camp and special events, enforcing the policies and procedures of the Diocesan Camping Programs and the ACA, direct supervision of staff, program and participants, planning specials, approving schedules, setting work schedules, maintaining proper paperwork, dealing with parents, facilitating weekly staff meetings and meeting with the camp director on a regular basis. Candidates will also be assigned to a group of campers. Must have current first aid and CPR.

**Head Counselor** Ideal candidate will be a returning staff member with 2 to 3 previous years experience in organized camping demonstrating increasing responsibilities including supervision of others. If applying for Camp Happiness experience in working with persons with cognitive disabilities is helpful. Ideal candidate will be 21 years of age and will be at least a senior pursuing a degree in education, recreation, social work or related field. Responsibilities will include: Assisting with observation and evaluation of camp counselors, to assist with the management of resources, staff and program to provide a quality, safe, fun and worthwhile day camp experience for all involved within the guidelines of the Diocesan Camping Programs and the ACA. Will have assigned group of campers for part of the camp day.

**Lifeguards:** The candidates for a lifeguard position must be certified through the American Red Cross or the YMCA Lifeguard Training Program. Lifeguards must also hold a valid CPRPR certification. Lifeguards must have experience guarding. Responsibilities include life guarding, maintenance of the waterfront area, and having a group of campers for the balance of the day. Lifeguards needed at the Camp Happiness site in Wickliffe at the Center for Pastoral Leadership.

**HOW TO APPLY**

- 1) Click on link - <http://www.clevelandcatholiccharities.org/career.htm>
- 2) Under "Select Category" choose "Education (other)"
- 3) Under "Select Location" choose "OH, Cleveland"
- 4) 3 Camp positions will show up – choose the one you are interested in. Once you choose it will take you to the Job Description. These are the positions available:
  - Camp Counselor – Disability Services
  - Head Camp Counselor – Disability Services
  - Site Director – Disability Services
- 5) Click Apply Now; Read the Review (Employment Application/Criminal Background Check); Then click Continue.
- 6) Fill in the application
- 7) The application will then be forwarded to us.

Catholic Charities Camping and Augustine Rainbow Camp are equal opportunity employers.

\*\* ALL applicants must be excellent role models, very enthusiastic, outgoing, flexible, and have a positive mental attitude!

**Mail letter of interest to:**

For Camp Happiness	For Rainbow Camp
Katie Bildstein Catholic Charities – Disability Services 7911 Detroit Avenue Cleveland, OH 44102  216-334-2964 Email <a href="mailto:kbildstein@clevelandcatholiccharities.org">kbildstein@clevelandcatholiccharities.org</a>	Gerry Kasper Rainbow Camp 2486 W. 14 <sup>th</sup> St. Cleveland, OH 44113  216-781-5530(main) Email <a href="mailto:gkasarc@yahoo.com">gkasarc@yahoo.com</a>