

Volunteer Opportunities Referral Matrix

If interested in volunteering in the area of...	Specific Opportunities include...	Specific Criteria...	Then Call...
Adolescents	<ul style="list-style-type: none"> • Mentoring 	<ul style="list-style-type: none"> • 18 yrs. and older 	Site: St. Martin de Porres Contact: Jeffrey English Phone: (216) 268-3909 Area: Glenville/Ease side Cleve.
Adolescents	<ul style="list-style-type: none"> • Tutoring • Mentoring 	<ul style="list-style-type: none"> • 21 yrs. and older • At least a High School Diploma • Criminal background check • Available 3:00-6:00 p.m. 	Site: DePaul Family Center WIA Program Contact: Bonnie Horton Hawkins ext.21 or Rosemary Butts ext.23 Phone: (216) 687-0000 Area: Downtown Cleveland
Adolescents	<ul style="list-style-type: none"> • Tutoring • Monitors lunchroom • Activities • Interact with Female Adolescents 	<ul style="list-style-type: none"> • 21 yrs. and older • At least a High School Diploma • Permanent volunteer must submit a criminal background 	Site: DePaul Family Center Young Parent Program Contact: Terri Thomas Phone: (216) 687-0000 ext. 11 Area: Downtown Cleveland
Adolescents	<ul style="list-style-type: none"> • Tutoring 	<ul style="list-style-type: none"> • Bilingual • Spanish/English 	Site: LaProvidencia Family Center Contact: Ramonita Rodriguez-Johnson Phone: (216) 696-2197 Area: West side of Cleveland
Adolescents	<ul style="list-style-type: none"> • Traditional Dances and Drumming 	<ul style="list-style-type: none"> • Bilingual • Spanish/English 	Site: LaProvidencia Family Center Contact: Ramonita Rodriguez-Johnson Phone: (216) 696-2197 Area: West side of Cleveland
Adolescents	<ul style="list-style-type: none"> • Make runs to food bank to stock up on snacks for Chemical Dependency & IOP group programs) 	<ul style="list-style-type: none"> • Have a car • Flexible • Occasional opportunities • Two evenings per week 	Contact: Maureen Dee at (216) 391-2064 Contact: Debbie Graves at (216) 696-2077 Contact: Daryl Mason at (216) 687-0000 ext. 26 Area:
Adolescents	<ul style="list-style-type: none"> • Tutoring/Literacy Development • Share a skill or story • Share a profession (accessible to struggling youth) 	<ul style="list-style-type: none"> • Work with difficult teens in Juvenile Court mandated program who are very behind in school 	Site: Leaders of Tomorrow Contact: Daryl Mason Phone: (216) 687-0000 ext. 26 Area of Town:

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Adolescents/Children	<ul style="list-style-type: none"> • Tutoring • English as a Second Language (ESL) • Acculturation/acclimation to transportation/hospitals/stores/services/customs, etc. 	<ul style="list-style-type: none"> • 	Site: Contact: Phone: Area:	Migration & Refugee Services Amanda Bham-Cannon (216) 939-3708 Cleveland/Westside
Chemical Dependency	<ul style="list-style-type: none"> • Develop Databases for Data 	<ul style="list-style-type: none"> • Computer Savvy • Excel & Access 	Site: Contact: Phone: Area:	Chemical Dependency Svcs Maureen Dee (216) 391-2064 Midtown/Cleveland
Children	<ul style="list-style-type: none"> • Recreation • Tutor 	<ul style="list-style-type: none"> • 18 yrs. and older 	Site: Contact: Phone: Area:	St. Martin de Porres Carolyn Blade (216) 268-3909 Glenville/Eastside Cleve.
Children	<ul style="list-style-type: none"> • Participate in classroom activities 	<ul style="list-style-type: none"> • 18 yrs. and older • If ongoing volunteer, must have negative TB test and agree to criminal background check 	Site: Contact: Phone: Area:	Fatima Family Center (216) 391-0505 Hough/Eastside Cleve.
Children	<ul style="list-style-type: none"> • Chaperone • Mentoring • Storytime • Recreation • Presenters corner info. 	<ul style="list-style-type: none"> • 18 yrs. and older • Work with 14 yrs. and up • References 	Site: Contact: Phone: Area:	Fatima Family Center Jeanna Davis (216) 391-0505 Hough/Eastside Cleve.
Children	<ul style="list-style-type: none"> • Tutoring • Computer training 	<ul style="list-style-type: none"> • Skills in Reading & Math • Computer skills 	Site: Contact: Phone: Area:	Fatima Family Center Jeanna Davis (216) 391-0505 Hough/Eastside Cleve.
Children	<ul style="list-style-type: none"> • Head Start • Story reading • Recreation • Classroom activities 	<ul style="list-style-type: none"> • 18 yrs. and older • If ongoing volunteer, must have negative TB test & background check 	Site: Contact: Phone: Area:	CCSC/Head Start (216) 334-2979 East & West Side of Cleve.

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Children	<ul style="list-style-type: none"> • Daycare • Story time • Recreation 	<ul style="list-style-type: none"> • 18 yrs. and older • If ongoing volunteer, must have negative TB test and background check 	Site: Contact: Phone:	DePaul Family Center Deborah Baker (216) 687-0000 ext. 10 Area: Downtown Cleveland
Children	<ul style="list-style-type: none"> • Participate in classroom activities 	<ul style="list-style-type: none"> • 18 yrs. and older • If ongoing volunteer, must have negative TB test and agree to criminal background check 	Site: Contact: Phone:	Parmadale (440) 845-7700 Area: Parma
Children	<ul style="list-style-type: none"> • “Among Friends” • Teaching from criteria provided • Self-esteem • Making friends 	<ul style="list-style-type: none"> • Work with children at Parmadale residential units 	Site: Contact: Phone:	Parmadale Ursala Bartosik (440) 845-7700 Area: Parma
Children	<ul style="list-style-type: none"> • Prevention Presentations 	<ul style="list-style-type: none"> • 18 yrs. and older • Training program 	Site: Contact: Phone:	CCS-Medina County Michelle Kiptsful (330) 723-9615 Area: Medina
Children	<ul style="list-style-type: none"> • Prevention Presentations 	<ul style="list-style-type: none"> • 18 yrs. and older • Training program 	Site: Contact: Phone:	CCS-Ashland County Carrie Turner (419) 289-1903 Area: Ashland
Clerical/Office Admin	<ul style="list-style-type: none"> • Secretarial • Answering phones • Filing, etc. 		Site: Contact: Phone:	St. Anthony Center Jim Meinke (440) 943-7800 Area: Wickliffe area/Lake Co.
Clerical/Office Admin	<ul style="list-style-type: none"> • Receptionist 	<ul style="list-style-type: none"> • Good Phone Voice • Available mornings, afternoons & weekends 	Site: Contact: Phone:	St. Martin de Porres Carolyn Blade (216) 268-3909 Area: Glenville/Eastside Cleve.
Clerical/Office Admin	<ul style="list-style-type: none"> • Answer Phones 	<ul style="list-style-type: none"> • Available Saturdays from 10:00 – 4:00 	Site: Contact: Phone:	Fatima Family Center (216) 391-0505 Area: Hough/Eastside Cleve.

If interested in volunteering in the area of...	Specific Opportunities include...	Specific Criteria...	Then Call...
Clerical/Office Admin	<ul style="list-style-type: none"> • Large System Mailings • Mail Merges • Stuffing envelopes 		Site: CCS-Disability Svcs. Contact: Marilyn Scott Phone: (216) 334-2963 Area: Westside of Cleveland
Clerical/Office Admin	<ul style="list-style-type: none"> • Large System Mailings • Mail Merges • Stuffing envelopes 		Site: CCS-Disability Svcs. Contact: Marilyn Scott Phone: (216) 334-2963 Area: Westside of Cleveland
Clerical/Office Admin	<ul style="list-style-type: none"> • Large System Mailings • Mail Merges • Stuffing envelopes 		Site: Parmadale Contact: Human Resources Dept. Phone: (440) 845-7700 Area: Parma
Clerical/Office Admin	<ul style="list-style-type: none"> • Help with Data Entry and computer work • General office Work 		Site: Brendan Manor Contact: Dianne Kalchert Phone: (216) 475-5230 Area: Garfield Hts/Cleveland
Clerical/Office Admin	<ul style="list-style-type: none"> • Making copies • Data entry • filing 	<ul style="list-style-type: none"> • Typing & Computer skills 	Site: CCS-Training Institute Contact: WAITING TO UPDATE Phone: Area:
Clerical/Office Admin	<ul style="list-style-type: none"> • Conference Registration & Preparation • Making binders 	<ul style="list-style-type: none"> • Available during annual conference (October) • Other major conference/specific events times 	Site: CCS-Training Institute Contact: WAITING TO UPDATE Phone: Area:
Clerical/Office Admin	<ul style="list-style-type: none"> • Creation of decorative, visual representations (bulletin boards) 	<ul style="list-style-type: none"> • Art Skills • Creativity skills 	Site: CCS-Training Institute Contact: WAITING TO UPDATE Phone: Area:
Clerical/Office Admin	<ul style="list-style-type: none"> • Large System Mailings • Mail Merges • Stuffing envelopes 		Site: Catholic Charities Services Corporation Contact: Barbara Alflen Phone: (440) 843-5501 Area: Parma

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Clerical/Office Admin	<ul style="list-style-type: none"> Data entry into database 	<ul style="list-style-type: none"> 18 yrs. and older Computer Skills 	Site: LaProvidencia Family Ctr Hispanic Senior Center Contact: Neida Ramos Phone: (216) 939-3714 Area: West side of Cleveland
Clerical/Office Admin.	<ul style="list-style-type: none"> Filing/Clerical 	<ul style="list-style-type: none"> 	Site: CCS-Lorain County Contact: Marylou Wellman Phone: (440) 366-1106 Area: Lorain County area
Clerical/Office Admin.	<ul style="list-style-type: none"> Receptionist/Clerical 	<ul style="list-style-type: none"> 	Site: CCS-Medina County Contact: Connie Shields Phone: (330) 723-9615 Area: Medina area
Disabilities	<ul style="list-style-type: none"> Assist at Weekend Retreats for adults with disabilities 	<ul style="list-style-type: none"> 21 yrs. and older Day and/or Overnight 	Site: Disability Services Contact: Marilyn Scott Phone: (216) 334-2963 Area: Eastside of Cleveland
Disabilities	<ul style="list-style-type: none"> Assist with children/teens in swimming, field trips, feeding Arts & Crafts 	<ul style="list-style-type: none"> 18 yrs. and older 	Site: Rose-Mary Center Contact: Mary McMurray Phone: (216) 481-4823 Area: Euclid/Eastside of Cleveland
Disabilities	<ul style="list-style-type: none"> Assist with children at day camp 	<ul style="list-style-type: none"> 18 yrs. and older 	Site: Rose-Mary Center Contact: Mary McMurray Phone: (216) 481-4823 Area: Euclid/Eastside of Cleveland
Disabilities	<ul style="list-style-type: none"> Assist with adults on community outings/arts & crafts 	<ul style="list-style-type: none"> 21 yrs. and older 	Site: Rose-Mary Center Contact: Mary McMurray Phone: (216) 481-4823 Area: Eastside of Cleveland
Disabilities <ul style="list-style-type: none"> Camp Happiness 	<ul style="list-style-type: none"> Assist with children with disabilities at camp 	<ul style="list-style-type: none"> 17 yrs and older Months of June & July 	Site: Disability Services Contact: Marilyn Scott Phone: (216) 334-2963 Area: Parma, Cleveland, Wickcliffe & Lakewood

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Disabilities	<ul style="list-style-type: none"> Assist at dances for adults with disabilities 	<ul style="list-style-type: none"> 16 yrs. and older 	Site: Disability Services Contact: Marilyn Scott Phone: (216) 334-2963 Area: Westside of Cleveland/Euclid
Disabilities/Special Events	<ul style="list-style-type: none"> Adult Education Program Thanksgiving Meal and/or Field Trips Walk for Disabilities (Oct) Journey to Bethlehem (Dec) 	<ul style="list-style-type: none"> 21 yrs or older All Ages All ages 	Site: Disability Services Contact: Marilyn Scott Phone: (216) 334-2963 Area: Westside of Cleveland
Families	<ul style="list-style-type: none"> Mentoring 	<ul style="list-style-type: none"> 18 yrs. and over 	Site: St. Martin de Porres Contact: Carolyn Blade Phone: (216) 268-3909 Area: Glenville/Eastside Cleve.
Families	<ul style="list-style-type: none"> Mentoring 	<ul style="list-style-type: none"> 21 yrs. and over 	Site: Fatima Family Center Contact: Phone: (216) 391-0505 Area: Hough/Eastside Cleve.
Families	<ul style="list-style-type: none"> Tutoring 	<ul style="list-style-type: none"> Bilingual Spanish/English 	Site: LaProvidencia Family Center Contact: Neida Ramos Phone: (216) 939-3714 Area: West side of Cleveland
Families	<ul style="list-style-type: none"> Variety of Opportunities 	<ul style="list-style-type: none"> 	Site: Faith House Contact: MaryLou Wellman Phone: (440) 366-1106 Area: Lorain County
Families	<ul style="list-style-type: none"> English as a Second Language (ESL) Acculturation/acclimating to transportation/hospitals/stores/services/customs, etc. 	<ul style="list-style-type: none"> 	Site: Migration & Refugee Services Contact: Amanda Bham-Cannon Phone: (216) 939-3708 Area: Westside of Cleveland
Food/Hunger Centers	<ul style="list-style-type: none"> Set up for Meals Meal Preparation Cooking/Serving food Clean up after Meals 	<ul style="list-style-type: none"> Children ages 12 yrs and older Groups of 5 individuals or more 	Site: Neighborhood Hunger Ctrs Contact: Phone: WAITING TO UPDATE Area: Cuyahoga County

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Food/Hunger Centers	<ul style="list-style-type: none"> • Stocking Shelves • Unloading Trucks • Distributing Food 	<ul style="list-style-type: none"> • 	Site: Contact: WAITING TO UPDATE Phone: (440) 357-5644 (440) 953-8095 Area: Painesville (Lake Co.)
Food/Hunger Centers	<ul style="list-style-type: none"> • Serving food • Preparing Food Bags • Unloading Truck 	<ul style="list-style-type: none"> • Strong • Good health 	Site: St. Martin de Porres Contact: Jeffrey English Phone: (216) 268-3909 Area: Glenville/Eastside Cleve.
Food/Hunger Centers	<ul style="list-style-type: none"> • Serving food • Preparing Food Bags • Cooking 	<ul style="list-style-type: none"> • 	Site: Catholic Charities Family Ctr Contact: Jim Gepperth Phone: (440) 244-9915 Area: City of Lorain
Food/Hunger Centers	<ul style="list-style-type: none"> • Preparing Food • Serving Food • Unloading Truck • Talk and meet with general public 	<ul style="list-style-type: none"> • Available Weds. at Noon 	Site: Catholic Social Services Contact: Fran Green Phone: (330) 762-7481 Area: Akron/Summit County
Food/Hunger Centers	<ul style="list-style-type: none"> • Serving food • Cooking • Preparing Food Bags • Unloading Truck 	<ul style="list-style-type: none"> • Available Tues. Evenings 	Site: Catholic Social Services St. John the Baptist Church Contact: Fran Green Phone: (330) 762-7481 Area: Akron/Summit County
Food/Hunger	<ul style="list-style-type: none"> • Prep food • Deliver food 	<ul style="list-style-type: none"> • 	Site: Special Ministry to the Aged Contact: Sr. Anna Kaszuba, SSMI Phone: 216-441-5402 Area: Cleveland/Slavic Village
Holiday/Seasonal	<ul style="list-style-type: none"> • Prepare, serve & clean up holiday meals • Sort & prepare food bags • Assist with toy & gift sorting & distribution 	<ul style="list-style-type: none"> • 18 yrs. and older • Children if supervised by parent or responsible adult 	Site: CCS-Cosgrove Contact: Nicole Evans Phone: (216) 781-8262 Area: Downtown Cleveland
Holiday/Seasonal	<ul style="list-style-type: none"> • Wrapping Christmas Gifts 		Site: Parmadale Contact: Lynn Della Donna Phone: (440) 845-7700 Area: Parma

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Holiday/Seasonal	<ul style="list-style-type: none"> • Delivering Holiday Meals • Preparing Holiday Meals • Serving Holiday Meals 		Site: St. Augustine Parish/Hunger Center Contact: Sr. Janet Kondrat Phone: (216) 781-5530 Area: West Side of Cleveland
Holiday/Seasonal	<ul style="list-style-type: none"> • Gift Wrapping • Food Sorting 		Site: Catholic Charities Family Ctr Contact: Jim Gepperth Phone: (440) 244-9915 Area: City of Lorain
Holiday Services	<ul style="list-style-type: none"> • Giving Tree • Holiday baskets 	•	Site: Migration & Refugee Services Contact: Amanda Bham-Cannon Phone: (216) 939-3708 Area: Cleveland/Westside
Hot Meal Program	<ul style="list-style-type: none"> • Serving Meals EVERY WEDNESDAY 11 am – 1 pm 	•	Site: St. John's 640 North Main St. Contact: (330) 762-2961 Area: Akron
Hot Meal Program	<ul style="list-style-type: none"> • Serving Meals EVERY TUESDAY 4 – 6:30 pm 	•	Site: St. John's 640 North Main St. (330) 762-2961 Area: Akron
Older Adults	<ul style="list-style-type: none"> • Activity Aids 	<ul style="list-style-type: none"> • 18 yrs. and older 	Site: St. Martin de Porres Contact: Patricia Page Phone: (216) 268-3909 Area: Glenville/Eastside Cleve.
Older Adults	<ul style="list-style-type: none"> • Program Assistant 	<ul style="list-style-type: none"> • Ability to work with the elderly 	Site: St. Anthony Center Contact: Jim Meinke Phone: (440) 943-7800 Area: Wickliffe area/Lake Co.
Older Adults	<ul style="list-style-type: none"> • Visiting * Current Events • Reading • Walking • Reminiscing with Residents • Singing • Simple Arts & Crafts 	<ul style="list-style-type: none"> • Life Experience • Caring 	Site: Catholic Community Care Contact: Antoinette Horn Phone: (216) 939-7720 Area: Westside of Cleveland

If interested in volunteering in the area of...	Specific Opportunities include...	Specific Criteria...	Then Call...
Older Adults	<ul style="list-style-type: none"> • Drivers 	<ul style="list-style-type: none"> • 18yrs and over • Less than 4 pts on license • Background check 	Site: St. Martin de Porres Contact: Patricia Page Phone: (216) 268-3909 Area: Glenville/Eastside Cleve.
Older Adults	<ul style="list-style-type: none"> • Help with activities at the center 	<ul style="list-style-type: none"> • Patient • Able to work well with mental health issues in a group home setting 	Site: Brendan Manor Contact: Dianne Kalchert Phone: (216) 475-5230 Area: Garfield Hts Southeast Cleveland
Older Adult	<ul style="list-style-type: none"> • Transportation * Clerical • Crafts * Computer • Games • Friendly Visiting • Gifts/Snack Shop • Dining Room • Day Care 	<ul style="list-style-type: none"> • Willing to share time with Older Adults • Willing to Spend time with Children (Day Care) 	Site: Jennings Center for Older Adults Contact: Volunteer Director Phone: (216) 581-2900 Area: Garfield Hts Southeast Cleveland
Older Adults	<ul style="list-style-type: none"> • Computer Work • Writing Letters • Reading to Residents • Playing Music for Residents (including piano playing) • Other Opportunities 	<ul style="list-style-type: none"> • 18 Yrs. and over • Background Check • Reliable 	Site: The Village at St. Edward Contact: Margaret Pahl, ADC Phone: (330) 666-1183 ext. 167 Area: Southeast Cleveland
Older Adult	<ul style="list-style-type: none"> • Provide Musical Entertainment • Arts & Crafts • Chaperone Events 	<ul style="list-style-type: none"> • 18 yrs. & over • Background Check 	Site: Light of Hearts Villa Contact: Sue Timmons Phone: (440) 232-1991 Area: Southeast Cleveland
Older Adults	<ul style="list-style-type: none"> • Drivers for Meals on Wheels 	<ul style="list-style-type: none"> • 18 Yrs. and older • Reliable transportation • Insurance • Background Check 	Site: Broadway Golden Hours Contact: Mary Jo Zeller Phone: (216) 441-0111 Area: Slavic Village/Southeast Cleveland
Older Adults	<ul style="list-style-type: none"> • Drivers for Meals on Wheels 	<ul style="list-style-type: none"> • 18 Yrs. And older • Reliable transportation • Insurance • Background Check 	Site: Westrose Mt. Carmel Contact: Peggy Rooney Phone: (216) 631-7717 Area: Detroit Shoreway Area Cleveland Westside

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Older Adults	<ul style="list-style-type: none"> • Activity Aids 	<ul style="list-style-type: none"> • 18 Yrs. and older 	Site: Westrose Mt. Carmel Contact: Peggy Rooney Phone: (216) 631-7717 Area: Detroit Shoreway Area Cleveland Westside
Older Adult	<ul style="list-style-type: none"> • Volunteer Secretary • *Answer Phones • *Take Messages • *Statistical Reports • *Compose letters & Thank you Notes 	<ul style="list-style-type: none"> • 21 yrs. and older • Computer literate • Microsoft Word/Excel • Pleasant phone voice • Be able to speak Polish (not required but helpful) 	Site: Special Ministry to the Aged Contact: Sr. CeAnn Sambor Phone: (216) 441-5402 Area: Slavic Village/Southeast Cleveland
Older Adults	<ul style="list-style-type: none"> • Variety of Opportunities 	<ul style="list-style-type: none"> • Varies 	Site: St. Augustine Manor Contact: Volunteer Director Phone: (216) 939-7653 Area: Westside of Cleveland
Older Adults	<ul style="list-style-type: none"> • Read to small groups • Assist residents on shopping trips • Assist at recreation parties • Friendly visitor • Share talents with residents • Speakers program 	<ul style="list-style-type: none"> • None 	Site: St. Augustine Towers Contact: Volunteer Director Phone: (216) 939-7653 Area: West Side of Cleveland
Older Adults	<ul style="list-style-type: none"> • Food Service/Preparation • Serving meals • Cleaning 	<ul style="list-style-type: none"> • 60 yrs and older 	Site: LaProvidencia Family Center Hispanic Senior Center Contact: Neida Ramos Phone: (216) 939-3714 Area: West side of Cleveland
Older Adults	<ul style="list-style-type: none"> • Assisting at Adult Day Service Center 	<ul style="list-style-type: none"> • 	Site: CCS-Adult Day Service Ctr Contact: Nancy Carrel Phone: (440) 245-3275 Area: Lorain County

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Older Adults	<ul style="list-style-type: none"> • Computer work; mailings • Gardening • Reader at Library • Passing trays/water/talking 	<ul style="list-style-type: none"> • Computer literate • Desire to help • Pleasant Voice 	Site: Regina Health Center Contact: Sr. Patricia Gardner, CSA Phone: (330) 659-4161 Area: Richfield/Summit County
Older Adult	<ul style="list-style-type: none"> • Visitation • Escort 	<ul style="list-style-type: none"> • 	Site: Special Ministry to the Aged Contact: Sr. Anna Kaszuba, SSMI Phone: 216-441-5402 Area: Cleveland/Slavic Village
Older Adults/Disabled Group Home	<ul style="list-style-type: none"> • Fundraising • Board/Committee Work • Various opportunities 	<ul style="list-style-type: none"> • None 	Site: Brendan Manor Contact: Diane Kalchert Phone: (216) 475-5230 Area: Garfield Hts.Cleveland
Pro-life Issues	<ul style="list-style-type: none"> • Preparing Pro Life Office Quarterly Newsletter for mailing 	<ul style="list-style-type: none"> • Available for one morning or afternoon with only a 2-day notice, 4 times per year. 	Site: Pro Life Office Contact: Peggy Gerovac Phone: (216) 334-2965 Area: Westside of Cleveland
Sewing	<ul style="list-style-type: none"> • Sewing Baby Blankets 	<ul style="list-style-type: none"> • Average age is above 55 yrs. old 	Site: Catholic Social Services Contact: Susie Straits Phone: (330) 762-7481 Area: Akron/Summit County

Miscellaneous Volunteer Opportunities			
If interested in volunteering in the area of...	Specific Opportunities include...	Specific Criteria...	Then Call...
Advisory Board		<ul style="list-style-type: none"> • Interest in Social Services 	Site: CCS-Wayne County Contact: Anita Miller Phone: (330) 262-7836 Area: Wooster, Ohio
Advocacy/Government	<ul style="list-style-type: none"> • Write Letters • Phone Calls 	<ul style="list-style-type: none"> • 21 yrs and older 	Site: CCHHS Contact: Marian Heyink Phone: (216) 334-2906 Area: All counties of Diocese
Annual Appeal/Fundraising	<ul style="list-style-type: none"> • Phone Calls/Solicit Donors • Parish rep/liaison for own parish • Professional/Clerical Support • Site visits • Trustee Opportunities 	<ul style="list-style-type: none"> • Flexible schedule 	Site: Catholic Diocese of Cleveland Foundation/or other Contact: Patrick Grace Phone: (216) 696-6525 ext. 5750 Area: Downtown/In Your Parish
Office/Administration	<ul style="list-style-type: none"> • Coordinate donations 	<ul style="list-style-type: none"> • 	Site: Migration & Refugee Services Contact: Amanda Bham-Cannon Phone: (216) 939-3708 Area: Cleveland/Westside
Public Relations	<ul style="list-style-type: none"> • Write News Releases • Make Media Calls • Special Projects 	<ul style="list-style-type: none"> • Professional • Public Relations Experience 	Site: CCHHS Contact: Marian Heyink Phone: (216) 334-2906 Area: Westside of Cleveland
Trustee/Advisory	<ul style="list-style-type: none"> • Varies 	<ul style="list-style-type: none"> • Varies 	Site: Catholic Charities Contact: John Klee Phone: (216) 334-2959 Area: Diocese of Cleveland
Other	<ul style="list-style-type: none"> • Help Courier Mail from one site to another 	<ul style="list-style-type: none"> • Reliable • Can work a schedule 	Site: CCHHS Contact: Maureen Dee Phone: (216) 391-2064 Area: Downtown Cleveland

ADDITIONAL VOLUNTEER OPPORTUNITIES IN SUMMIT COUNTY can be found on the following page:
Please contact: CYO & Community Services at (330) 762-2921 or www.akroncyo.org for information regarding any of these areas.